

Cornish Tipi Weddings - Terms & Conditions

1. The **client** is the person who signs the Booking Form & is responsible for the main account.
2. The **premises** include the wedding pavilion, the marquee if used, all tipis & tents, the lake, & all other buildings and grounds at Tregildrans Quarry making up Cornish Tipi Weddings.

Exclusive Use

3. We may offer clients exclusive use of either all or part of the premises for weddings & events, depending on number of guests and tipis/bell tents booked for either a
2 night / 3 day period (e.g. 4pm on a Friday to 11am on a Sunday), or
3 night / 4 day period (e.g. 4pm Friday to 11am Monday)
although we generally discourage exclusive use as it can put an unnecessary strain on the budget. With such a large spread out area other campers really aren't a problem. For anyone still keen on the idea, exclusive use of the whole venue requires a guest list of 126 or more & hire of 28 tipis/bell tents & a minimum of 20 wild camping pitches for a minimum of 2 nights. Exact dates for any exclusive use must be stipulated at time of booking.
Bank Holiday periods are restricted to a maximum 2-night exclusive use, eg. Fri/Sat or Sun/Mon
We reserve the right to allow access to certain specific venue areas, eg wedding pavilion &/or marquee etc the afternoon/evening before exclusive use ends, in order to allow decoration of these areas for a ceremony booked the following day.
4. All non-exclusive use wedding hire will be booked for times & areas of the premises as discussed and agreed with the client.
5. **Wedding Pavilion** - the structure itself and immediate area are generally expected to be available for use for a 2 hour period after the ceremony for post-ceremony drinks, photos etc. After this time the area will be cleared by venue staff often in preparation for another couple's set-up time from 4pm onwards (see point 21 below). This period may be extended only if specified at time of booking, for example, smaller weddings which may base themselves in this area for ceremony & reception where no larger marquee or amplified music is required. In all cases 7pm is the cut off for all activity in this area.

Marquee

6. Cornish Tipi Weddings reserves the right to change marquees or the type of equipment provided for the reception if necessary due to damage, weather conditions, Environmental Health decisions etc. We will of course always provide a marquee or other space the same size or larger than that originally booked by the client.

Booking & Deposit

7. Provisional bookings are held for 7 days only, during which time the wedding deposit is required to secure the booking. We also need a booking form signed by the client before full confirmation is sent.
8. A non-refundable deposit comprising 50% of the basic cost of the wedding (venue and marquee packages where applicable) is required within 7 days to secure the booking. The balance is payable a minimum of 3 months before the day. Additional costs will be payable as agreed in the run up to the event, or billed to the final account.
9. Our preferred method of payment is online transfer – please see the booking form for details. Cheque & debit card payments are fine, but a surcharge of 3% will apply to all credit card payments. We do not accept American Express.
10. All agreed costs will be billed to the main account. Any extra costs incurred during the event will be added to the main account. Cornish Tipi Weddings reserves the right to bill any items missed from the final account at a later date.
11. Final accounts must be settled on the day of departure, or if prior arrangements have been made, within 7 days of the wedding itself.
12. We reserve the right to alter pricing and our terms & conditions without prior notification.

Cancellation

13. Cornish Tipi Weddings reserves the right to cancel your function if payment conditions are not upheld. Receipt of your booking deposit confirms your acceptance of all terms & conditions. We also reserve the

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right to cancel an event if we deem our premises unusable for reasons beyond our control, in which case our liability to you will be limited to the extent of any monies already paid to Cornish Tipi Weddings, without interest.

14. If a wedding is cancelled by the client, the deposit is not refundable or useable against any other booking of any sort. If the wedding date is 6 months or less from the time of cancellation then the client will be liable in full for the remaining payment. If the wedding date is from 6-12 months after cancellation the client will be liable for 50% of the remaining payment. If 12-18 months the client will be liable for 25% of the remaining payment. 18 months+ will incur no additional charge. Bookings must be cancelled in writing or via email to Cornish Tipi Weddings.
All cancellations will then be confirmed by Cornish Tipi Weddings.
15. If a wedding is reduced in size by the client, then no refunds will be made and the full balance as per the original booking will still apply. If the wedding is increased in size, our normal rates will apply.

Insurance

16. We strongly advise the client takes out wedding insurance to cover against all eventualities such as illness, death, unemployment; but will point out that simply changing your mind about the wedding or the venue etc, will not count as sufficient reason for insurance purposes. We recommend contacting:
<http://www.events-insurance.co.uk>

Change of Wedding Date

17. If a confirmed wedding date is moved by the client to another date, the following fees will apply:

more than 12 months notice	£500 change fee
from 6-12 months notice	£1000 change fee
less than 6 months notice	£2000 change fee

Music & Firepit, Cut off & Close Times

18. All live music/DJ's etc are asked to play at a reasonable volume (we can send you exact details for sound engineers/musicians etc) during evening events & will be closely monitored by duty staff throughout the evening to ensure we remain within the confines of our licence & so as to minimise nuisance to our neighbours. Music will go off at midnight in the main marquee meadow, at which point the marquee must be evacuated to allow staff to clear up & put away. Use of the firepit outside (if already in use for the wedding) may continue briefly while staff clear the marquee, but this too closes as soon as staff have finished clearing – anywhere from 12.30-1am absolute latest.
19. At this point guests may no longer congregate in the marquee meadow & must return to their tipis or tents. We also ask that non-resident guests leave the venue completely when the marquee closes. Events held in the Lower Village Field will only be allowed acoustic or low-volume amplified music with an earlier cut off time of 9pm. All music will be monitored via a sound pressure limiter. Any amplified music playing after midnight anywhere (eg marquee meadow/car park/any camping areas) will be disconnected immediately and persons playing it asked to leave the premises by the Duty Manager or other staff on duty.

Difficult Guests

20. Any such prohibited playing of music will be charged without fail at a rate of £450 per hour or part thereof & any additional costs, i.e. staff time, dealing with angry neighbours or the Council charged accordingly. All such items will be billed to the client. We will also bill the client for any members of staff forced to stay on duty past 1am if dealing with awkward, drunk or disorderly guests, or guests refusing to leave the marquee/firepit area, attempting to visit the lake, disturbing or annoying other guests (wedding or otherwise) staying on site, or if asked to run late night errands by the wedding couple & guests of any sort which go over & above our understood duties. These charges will run @ £50 per hour + VAT per staff member required. All such time will be billed for the full hour in hourly increments.

Dogs

21. Dogs (or any other pets) are not allowed on our site or at our venue at any time without written prior arrangement, & only then if they have a specific role to play, e.g. guide dog, ring bearer etc. Any non-guide dogs attending will only be allowed access to the ceremony and for a brief period afterwards. Guests attending weddings who bring dogs will be asked to remove them immediately.

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Check in & Departure

22. Check in is from 2pm or 4pm to 8pm or by arrangement on the day of arrival, check out is by 11am on the day of departure. Resident guests arriving past 10pm will be asked to pay a £20 surcharge in cash on arrival directly to the member of staff waiting up for them or have to wait until the following morning to check in (8am earliest) for which there will be no refund for the missed night.

Set up

23. Suppliers, couples & guests requiring access to certain areas of the venue (e.g. pavilion, marquee etc) for decoration purposes etc will generally be allowed from 4pm the day before the wedding. Occasionally this may not be possible until later due to prior bookings, this will be discussed with the client if applicable.

Before & After Parties

24. Hiring our venue for your wedding means just that; it does not include arranging parties the day before or day after the wedding. The marquee & immediate area (lawn/firepit etc) are only able to be used on the day of the wedding – this is due to our licencing restrictions. Before or after parties are not part of the arrangement & not included in the price.
25. Of course if some or all of your guests are staying with us in tipis & tents you may want to arrange some welcome drinks @ the tipis on arrival the night before, a BBQ or supper or breakfast before departure @ the Yurt Café etc but this is only expected to include resident guests (ie not those staying elsewhere), must not include any amplified music at any point (or very loud acoustic), requires that any gathering becomes substantially quieter after 10pm & winds right down before midnight. We also need to be notified a min of 2 weeks before your wedding of your plans so we can rota staff accordingly. Additional staffing because of any such gathering (usually runs @ approx 1 member of staff per 35-50 guests) will be charged @ £15 + VAT per hour 6-12pm & £50 + VAT per hour midnight onwards.

Confetti & Fireworks, Sky & Lake Lanterns

26. We ask that all confetti used be bio-degradable; flower petals, rice paper, dried lavender etc. – no metal stars, foil ribbons or conventional confetti.
27. Fireworks may only ever be used with prior arrangement of at least one month's duration, & only then at certain times (ie earlier in the evening) & in certain places & must at all times be set off by an accredited firework display company with full Public Liability etc. Please ask us for further details.
28. Sky lanterns are never permitted. As an alternative we allow the floating of lanterns on our lake @ dusk – a beautiful & more environmentally friendly option.

Guests

29. We welcome much older guests, disabled guests or anybody with mobility or other issues that may need advance planning or extra help from us to ensure full enjoyment of the day. We're experienced in many such requirements, and are always happy to plan for any new ones - please get in touch to discuss.
30. The client & wedding couple are responsible for the behaviour & actions of their guests whilst at Cornish Tipi Weddings. Inappropriate behaviour may result in the event being stopped early or cancelled.
31. A full guest list (with names & ages of children & babies) including both day and evening, resident and non-resident guests must be provided in writing to the office a month before the wedding for H&S purposes.

Damage

32. The client shall pay for any loss or damage to any part of the premises, or to any fixtures, fittings or equipment which are damaged by the client or their guests. This includes removal of our property from the venue in error by the client or their guests after the wedding. Please make sure your guests do not take away our bunting, lanterns, tipi equipment etc. You will be asked to return them or pay for losses incurred.
33. Due to the special nature of our wedding pavilion's canvas roof and walls (and our tipis' canvas and other tents) we insist that no pins, staples, or other piercing devices be used to fasten flowers, bunting, or other forms of decoration to it/them. Also no wire glue, blu tack or other glues whatsoever. The client is responsible for making sure that any florists or other supplier, or friends & family helping to decorate are aware of these rules. Damage to a part of a canvas cover will result in a bill for an entire new cover – this could run into thousands of pounds. Flowers, greenery, lanterns, bunting & pom-poms etc can be fixed

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around the beams & decking areas. Florist's string & other strings, cable ties, ribbon etc, are all permissible & work well for this purpose.

34. Cornish Tipi Weddings reserves the right to charge additional fees to the main account if specialist cleaning is required for floor coverings, marquees & tipi canvas etc due to soiling, vandalism or other misuse.

Alcohol & Corkage

35. Unlike nearly all other wedding venues we have no rules about providing your own alcohol for a wedding and we do not charge corkage. All we ask is that alcohol is consumed responsibly whilst at our venue & on our site. The client is responsible for their guests' behaviour in this respect at all times. Anybody who gives offence to other guests or staff or poses a risk to the premises due to inebriation will be requested to leave immediately, and escorted off site if necessary.

Suppliers

36. We have preferred suppliers that we work with on a regular basis, who know our unusual venue & who we know provide a great service here. We will allow alternative suppliers if you insist, but charges will be made for the additional office & site work involved in dealing with them. Costs will run @ £50 per hour office/venue time (& will be logged in 15 min increments), plus additional costs & wages for site visits etc.

Registrars Rule

37. If a wedding ceremony is being held on the premises, then no food or drink may be served in the wedding pavilion area during the hour before. This is a requirement of law & is laid down in statute, not by us.

Rubbish & Recycling

38. Litter, rubbish, food waste & recycling should be cleared and taken away by the suppliers and/or the client. Unreasonable or excessive clear-up will be charged to the client on a final account. Our staff are there for the final clean and tidy, and help where needed; not as front line rubbish collection and disposal.

Safety

39. Due to the large area and natural environment of our venue (complete with deep lake, woods, fires etc) children must be supervised by a responsible adult at all times. Whilst we encourage guests to enjoy the wild nature of our site, please note that care must be taken as paths & walkways, bridges & steps, jetties & pontoons etc may be uneven or slippery, particularly when wet.
40. Great care should be taken whenever at the lake, which should not be swum in during the wedding reception celebrations.
41. I/we understand that Cornish Tipi Weddings can accept no liability whatsoever for ours and our guests' possessions and personal injuries sustained through use of the premises, including camping, using fires or the lake at Tregildrans Quarry and accept full responsibility for our guests and any children at all times.
42. In all cases, signing & returning of our Booking Form denotes acceptance of the above terms & conditions.
43. In all cases English Law prevails.